

{use LSU departmental letterhead}

SAMPLE

To Baton Rouge Social Security Officer:

This is evidence of on-campus employment for: XXXXXXXXXXXXXXXXXXXXXXX
(Name of F-1 or J-1 student)

Nature of student's job (e.g., research assistant, library aide, etc.):

Employment Start Date: _____ Number of Hours/Week: _____

Employer contact information: 72-6000848
[Employer Identification Number (EIN)]

(Employer Telephone Number)

(Student's Immediate Supervisor)

Employer's original signature: _____

Signatory's Title: _____

Date: _____
month / day / year